

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF BRIGHTON CROSSING METROPOLITAN DISTRICT NO. 4

HELD
June 13, 2022

The Regular Meeting of the Board of Directors of Brighton Crossings District No. 4 was held in person at the Venture Center and via teleconference at 5:30 p.m. on Monday, June 13, 2022. Notice of the meeting was duly posted.

ATTENDANCE

Directors in Attendance:

John Strider, President
Brittany Watkins, Treasurer
Jeffery Schum, Assistant Secretary
Jessica Zeleniak, Secretary
David Dibbern, Assistant Secretary

Also in Attendance:

Geol Scheirman, Amanda Castle, Daryl Fields and Ettie Arnold; Pinnacle Consulting Group, Inc.
Eve Velasco; White Bear Ankele Tanaka & Waldron, P.C.
Dewayne Davis: Members of the Public

CALL TO
ORDER

The Regular Meeting of the Board was called to order at 5:33 p.m. by Director Strider, noting that a quorum was present for the Board. Each of the Directors confirmed their qualifications to serve on the Board. Mr. Scheirman also confirmed that prior to the meeting each of the Directors had been notified of the meeting.

CONFLICTS
OF INTEREST
DISCLOSURE

Ms. Velasco noted that notices of potential conflicts of interest for those Board Members who provided White Bear Ankele Tanaka & Waldron with notice of potential conflicts of interest were filed with the Colorado Secretary of State's Office, disclosing that potential conflicts of interest may exist. Ms. Velasco advised the Board that pursuant to Colorado law, certain disclosures by the Board Members might be required prior to taking official action at a meeting. The Board reviewed the agenda for the meeting, following which each Board Member present confirmed the contents of the written disclosures previously made stating the fact and summary nature of any matters as required under Colorado law to permit official action to be taken at the meeting. Additionally, the Board determined that the participation of the Directors present was necessary to obtain a quorum or otherwise enable the Board to act.

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AGENDA

The Boards considered the agenda as presented. Following review, upon a motion duly made by Director Schum, seconded by Director Dibbern and, upon vote, unanimously carried, it was

RESOLVED to approve the agenda, as presented.

STATUS OF OATHS
OF OFFICE

Mr. Scheirman noted that all Oaths of Office had been completed for the Board and thanked all those that participated in the election.

ELECTION OF
OFFICERS

Following discussion, a motion duly made by Director Zeleniak, seconded by Director Schum and, upon vote, unanimously carried, it was

RESOLVED to Elect John Strider as President, Brittany Watkins as Treasurer, Jeff Schum as Assistant Secretary, Jessica Zeleniak as Secretary and David Dibbern as Assistant Secretary.

APPROVAL OF
MINUTES

The minutes of the Special Board Meeting held on April 19, 2022 were presented. Following review, upon a motion duly made by Director Strider, seconded by Director Dibbern and, upon vote, unanimously carried, it was

RESOLVED to approve the minutes of the Special Board Meeting held on April 19, 2022, as presented.

PUBLIC
COMMENTS

There were no comments made by the public.

DIRECTOR
COMMENTS

Director Dibbern expressed his concerns for communicating to the public regarding election opportunities. He was adamant to increase efforts for future elections and was acknowledged by the Board.

Director Zeleniak expressed interest in having a Director on each Committee and in having a “News from the Board” section in the Newsletter.

Director Strider agreed that increased Committee Outreach would be beneficial.

FINANCIAL
MATTERS

Ratification of Payment of Claims: Ms. Castle reviewed with the Board the payment of claims for the period March 1, 2022 through June 6, 2022, in the amount of \$38,193.81. Following review and discussion, upon motion duly made

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by Director Strider, seconded by Director Zeleniak and, upon vote, unanimously carried, it was

RESOLVED to ratify the payment of claims for period March 1, 2022 through June 6, 2022, in the amount of \$38,193.81, as presented.

Financial Statements: Ms. Castle reviewed with the Board the unaudited Financial Statements for the period ending March 31, 2022 and answered questions. Following review and discussion, upon motion duly made by Director Strider, seconded by Director Schum and, upon vote, unanimously carried, it was

RESOLVED to accept the unaudited Financial Statements for the period ending March 31, 2022, as presented.

Authorized Signers on District Account: Ms. Castle recommended to keep President Strider as signer on account and add newly appointed Treasurer Brittany Watkins since taking office of the treasurer. Following review and discussion, upon motion duly made by Director Schum, seconded by Director Strider and, upon vote, unanimously carried, it was

RESOLVED to approve adding Treasurer Brittany Watkins as an authorized signer to district account, as presented.

Audit Update: Ms. Castle explained audit drafts are on the way and to be provided soon, she answered questions.

Bond Update: Ms. Castle discussed options and made recommendation to hire a financial advisor regarding bonds and forming a Bond sub-committee to work with Ms. Castle. Director Strider and Director Watkins were nominated as Bond Committee members, designated to review Financial Advisor proposals. Upon motion duly made by Director Schum, seconded by Director Watkins and, upon vote, unanimously carried, it was

RESOLVED to approve the formation of a Bond Committee consisting of Director Schum and Director Watkins to review proposals for financial advisor and underwriting services and make recommendations to the Board.

MANAGEMENT
MATTERS

Manager’s Report: Mr. Scheirman reviewed with the Board the written manager’s report and answered questions.

LEGAL MATTERS

There were no legal matters brought before the board.

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OTHER MATTERS

There were no other matters brought before the board.

ADJOURNMENT

There being no further business to come before the Boards, the meeting was adjourned at 6:20 p.m.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

Respectfully submitted,

DocuSigned by:

Ettie Arnold

Ettie Arnold, Recording Secretary for the Meeting