

NOTICE OF SPECIAL MEETING
BRIGHTON CROSSING METROPOLITAN DISTRICT NO. 4

NOTICE IS HEREBY GIVEN that a special meeting of the Board of Directors of Brighton Crossing Metropolitan District No. 4, Adams County, Colorado, has been scheduled for, Monday, June 13, 2022, at 5:30 p.m. via teleconference. At such meeting, the Board shall conduct the regular business of the District and any other business which may come before the Board. All meetings are open to the public. The Board reserves the right to adjourn to an executive session to discuss items allowed under C.R.S. 24-6-402(4).

<u>DIRECTOR</u>	<u>OFFICE HELD</u>	<u>TERM EXPIRES</u>
John Strider		May 2025
Jeffrey Schum		May 2025
Brittney Watkins		May 2025
David Dibbern		May 2023
Jessica Zeleniak		May 2023

DATE: June 13, 2022 (Monday)

TIME: 5:30 P.M.

**PLACE: Brighton Crossing Venture Center
5225 Longs Peak St Brighton CO 80601 and**

Via Zoom:

<https://us02web.zoom.us/j/87045037035?pwd=eXlQUWl4c1dOR1VaemlOUHpZb0tUQT09>

Passcode: 428368

This meeting is being held via telephone conference and may be joined at 1-253-215-8782/Conference ID: 870
4503 7035

AGENDA

I. ADMINISTRATIVE MATTERS

- A. Call to Order.
- B. Declaration of Quorum/Director Qualifications/Disclosure of any potential Conflicts of Interest.
- C. Approval of Agenda.
- D. Status of Oaths of Office.
- E. Election of Officers.
- F. Approval of Minutes – March 14, 2022 Regular Meeting Minutes and April 19, 2022 Special meeting minutes
- G. Public Comment. Comments are limited to (3) minutes per speaker.
- H. Director Comments.

II. FINANCIAL MATTERS

- A. Ratification of payment of claims for the period through June 6, 2022.
- B. Review Unaudited Financials for the period ending March 31, 2022.
- C. Consider Approval of Authorized Signers on District Account.

Managed by: Pinnacle Consulting Group, Inc.
550 W. Eisenhower Boulevard, Loveland, CO 80537
Phone: 970-669-3611

Email: services@brightoncrossings-connect.com

- i.** First Bank
- ii.** Bill.com
- D. Audit Update.
- E. Bond Update.

III. MANAGEMENT MATTERS

- A. District Manager's Report.

IV. LEGAL MATTERS

V. OTHER MATTERS

VI. ADJOURNMENT – The next regular meeting is scheduled for September 12, 2022. (Virtual)

BRIGHTON CROSSING METROPOLITAN DISTRICT NO. 4

By/s/ Geol Scheirman

Manager for the District

NOTICE OF SPECIAL MEETING
BRIGHTON CROSSINGS OPERATIONS BOARD

NOTICE IS HEREBY GIVEN that a special meeting of the Board of Directors of Brighton Crossings Operations Board, Adams County, Colorado, has been scheduled for Monday, June 13, 2022, at 6:30 p.m., via teleconference. At such meeting, the Board shall review and discuss business which may come before the Board. All meetings are open to the public. The Board reserves the right to adjourn to an executive session to discuss items allowed under C.R.S. 24-6-402(4).

<u>DIRECTOR</u>	<u>OFFICE HELD</u>	<u>DISTRICT</u>
Ashley Tarufelli	President	District No. 5
Neil Simpson	Treasurer	District No. 6
Jeffrey Schum	Assistant Secretary	District No. 7
Justin Wells	Assistant Secretary	District No. 8
John Strider	Secretary	District No. 4

DATE: June 13, 2022 (Monday)
TIME: 6:30 P.M.
PLACE: Brighton Crossing Venture Center
5225 Longs Peak St Brighton CO 80601
Via Zoom:

<https://us02web.zoom.us/j/87045037035?pwd=eXlQUWl4c1dOR1VaemlOUHpZb0tUQT09>

Passcode: 428368

This meeting is being held via telephone conference and may be joined at 1-253-215-8782/Conference ID: 870 4503 7035

AGENDA

I. ADMINISTRATIVE MATTERS

- A. Call to Order.
- B. Declaration of Quorum/Director Qualifications/Disclosure of any potential Conflicts of Interest.
- C. Approval of Agenda.
- D. Status of Oaths of Office.
- E. Election of Officers.
- F. Approval of Minutes – March 14, 2022 Regular Meeting Minutes and April 19, 2022 Special meeting minutes.
- G. Public Comments limited to 3 minutes per person. Public Comments will be limited to 30 minutes.
- H. Director Comments.

II. FINANCIAL MATTERS

- A. Ratification of payment of claims for the period June 6, 2022.
- B. Review Unaudited Financials for the period ending March 31, 2022.
- C. Consider Approval of Authorized Signers on District Account.
 - i. First Bank
 - ii. Bill.com
- D. Audit Update.

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E. Budget Timeline.

- i. Confirm Appointment of John Strider and Justin Wells as representatives for onsite budget planning meeting.

III. MANAGEMENT AND CAPITAL MATTERS

- A. District Manager's Report.
- B. Operations & Maintenance Report.
- C. Contract Modification Report.
- D. Capital Manager's Report.

IV. LEGAL MATTERS

- A. Consider Adoption of Third Amended and Restated Resolution Establishing Guidelines for Processing and Collection of Delinquent Fees and Charges

V. OTHER MATTERS

- VI. ADJOURNMENT** – The next regular meeting is scheduled for Monday September 12, 2022.

BRIGHTON CROSSING METROPOLITAN DISTRICT OPERATIONS BOARD

By /s/ Shannon Metcalf

Manager for the District