

**NOTICE OF SPECIAL MEETING**  
**BRIGHTON CROSSINGS OPERATIONS BOARD**

NOTICE IS HEREBY GIVEN that a special meeting of the Board of Directors of Brighton Crossings Operations Board, Adams County, Colorado, has been scheduled for Monday, June 13, 2022, at 6:30 p.m., via teleconference. At such meeting, the Board shall review and discuss business which may come before the Board. All meetings are open to the public. The Board reserves the right to adjourn to an executive session to discuss items allowed under C.R.S. 24-6-402(4).

<b><u>DIRECTOR</u></b>	<b><u>OFFICE HELD</u></b>	<b><u>DISTRICT</u></b>
Ashley Tarufelli	President	District No. 5
Neil Simpson	Treasurer	District No. 6
Jeffrey Schum	Assistant Secretary	District No. 7
Justin Wells	Assistant Secretary	District No. 8
John Strider	Secretary	District No. 4

**DATE: June 13, 2022 (Monday)**  
**TIME: 6:30 P.M.**  
**PLACE: Brighton Crossing Venture Center**  
**5225 Longs Peak St Brighton CO 80601**  
**Via Zoom:**

<https://us02web.zoom.us/j/87045037035?pwd=eXlQUWl4c1dOR1VaemlOUHpZb0tUQT09>

Passcode: 428368

This meeting is being held via telephone conference and may be joined at 1-253-215-8782/Conference ID: 870 4503 7035

**AGENDA**

**I. ADMINISTRATIVE MATTERS**

- A. Call to Order.
- B. Declaration of Quorum/Director Qualifications/Disclosure of any potential Conflicts of Interest.
- C. Approval of Agenda.
- D. Status of Oaths of Office.
- E. Election of Officers.
- F. Approval of Minutes – March 14, 2022 Regular Meeting Minutes and April 19, 2022 Special meeting minutes.
- G. Public Comments limited to 3 minutes per person. Public Comments will be limited to 30 minutes.
- H. Director Comments.

**II. FINANCIAL MATTERS**

- A. Ratification of payment of claims for the period June 6, 2022.
- B. Review Unaudited Financials for the period ending March 31, 2022.
- C. Consider Approval of Authorized Signers on District Account.
  - i. First Bank
  - ii. Bill.com
- D. Audit Update.

Managed by: Pinnacle Consulting Group, Inc.  
550 W. Eisenhower Boulevard, Loveland, CO 80537  
Phone: 970-669-3611

Email: [services@brightoncrossings-connect.com](mailto:services@brightoncrossings-connect.com)

E. Budget Timeline.

- i. Confirm Appointment of John Strider and Justin Wells as representatives for onsite budget planning meeting.

**III. MANAGEMENT AND CAPITAL MATTERS**

- A. District Manager's Report.
- B. Operations & Maintenance Report.
- C. Contract Modification Report.
- D. Capital Manager's Report.

**IV. LEGAL MATTERS**

- A. Consider Adoption of Third Amended and Restated Resolution Establishing Guidelines for Processing and Collection of Delinquent Fees and Charges

**V. OTHER MATTERS**

- VI. ADJOURNMENT** – The next regular meeting is scheduled for Monday September 12, 2022.

BRIGHTON CROSSING METROPOLITAN DISTRICT OPERATIONS BOARD

By /s/ Shannon Metcalf

Manager for the District