

# RECORD OF PROCEEDINGS

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## MINUTES OF THE SPECIAL MEETING OF

### BRIGHTON CROSSING METROPOLITAN DISTRICT NOS. 5-8

HELD

June 14, 2021

The Combined Special Meeting of the Board of Directors of Brighton Crossing Metropolitan District No. 5, Brighton Crossing Metropolitan District No. 6, Brighton Crossing Metropolitan District No. 7, and Brighton Crossing Metropolitan District No. 8 (collectively, "Districts") held via teleconference at 4:30 p.m. on Tuesday, June 14, 2021. Notice of the meeting was duly posted.

#### ATTENDANCE

##### Directors in Attendance:

Ashley Tarufelli, President (Nos. 5-8)

Jay Thomas, Treasurer (No. 7)

Neil Simpson, Secretary (Nos. 5-8)

##### Also in Attendance:

Chelsey Green, Jesse Mestrovic, Andrew Kunkel, Jason Woolard and Molly Janzen; Pinnacle Consulting Group, Inc.

Eve Velasco; White Bear Ankele Tanaka & Waldron, P.C.

Justin Wells; Brookfield Residential

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#### CALL TO ORDER

The Board Meeting was called to order at 4:30 p.m. by Ms. Green, noting that a quorum was present for each of the Boards. Each of the Directors confirmed their qualifications to serve on the Boards. Ms. Green also confirmed that prior to the meeting each of the Directors had been notified of the meeting.

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#### COMBINED MEETINGS

The Boards determined to hold joint meetings of the Districts and to prepare joint minutes of actions taken by the Districts at such meetings. Unless otherwise noted herein, all official actions reflected in these minutes shall be deemed to be actions of all the Districts. Where necessary, action taken by an individual District will be so reflected in these minutes.

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#### CONFLICTS OF INTEREST DISCLOSURE

Ms. Velasco noted that notices of potential conflicts of interest for those directors that provided White Bear Ankele Tanaka & Waldron (WBA) with notice of potential or existing conflicts of interest were filed with the Colorado Secretary of State's Office, disclosing that potential

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conflicts of interest may exist, as all Board Members, except Director Jay Thomas are employees of Brookfield Residential, which is associated with the primary developer of land within the District. Ms. Velasco advised the Boards that pursuant to Colorado law, certain disclosures by the Board Members might be required prior to taking official action at a meeting. Ms. Velasco inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. Additionally, the Boards determined that the participation of the Directors present was necessary to obtain a quorum or otherwise enable the Boards to act.

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## AGENDA

The Boards considered the agenda as presented. Following review, upon a motion duly made by Director Tarufelli, seconded by Director Simpson and, upon vote, unanimously carried, it was

**RESOLVED** to approve the agenda, as amended to remove Item G – Appointments to Fill Vacancies.

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## APPROVAL OF MINUTES

The minutes of the Special Board Meeting held on March 9, 2021 were presented. Following review, upon a motion duly made by Director Tarufelli, seconded by Director Simpson and, upon vote, unanimously carried, it was

**RESOLVED** to approve the March 9, 2021 Special Meeting minutes, as presented.

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## PUBLIC COMMENT

There were no comments made by members of the public.

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## DIRECTOR COMMENTS

There were no comments made by Directors.

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## ELECTION OF OFFICERS

Ms. Green reviewed with the Board the required slate of officers. Following review, upon a motion duly made by Director Tarufelli, seconded by Director Simpson and, upon vote, unanimously carried it was

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**RESOLVED** to appoint the following slate of officers:

Ashley Tarufelli, President (Nos. 5-8)

Jay Thomas, Treasurer (No. 7)

Neil Simpson, Secretary (Nos. 5-8)

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ADMINISTRATIVE  
ITEMS

Board Member Appointment to Brighton Crossings Operations Board:  
It was the consensus of the Board to table this item.

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FINANCIAL MATTERS

Finance Manager's Report: Ms. Janzen presented the Finance Manager's Report to the Boards and answered questions.

2020 Audit Extension: Ms. Janzen requested approval to file for an extension of time to file the 2020 Audit and answered questions. Following review and discussion, upon motion duly made by Director Simpson, seconded by Director Thomas and, upon vote, unanimously carried, it was

**RESOLVED** to approve the extension of time to file the 2020 Audit.

Ratification of Payment of Claims: Ms. Jansen reviewed with the Boards the payment of claims for the period February 1, 2021 to June 4, 2021, in the amount of \$34,800.35. Following review and discussion, upon motion duly made by Director Simpson, seconded by Director Tarufelli and, upon vote, unanimously carried, it was

**RESOLVED** to ratify the payment of claims for the period February 1, 2021 to June 4, 2021, in the amount of \$34,800.35, as presented.

Financial Statements: Ms. Janzen reviewed with the Boards the unaudited Financial Statements for the period ending March 31, 2021. Following review and discussion, upon motion duly made by Director Tarufelli, seconded by Director Thomas and, upon vote, unanimously carried, it was

**RESOLVED** to accept the unaudited Financial Statements for the period ending March 31, 2021, as presented.

2022 Budget Timeline: Ms. Green reviewed with the Boards the 2022 Budget Timeline.

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MANAGEMENT AND  
OPERATIONAL  
MATTERS

Manager's Report: Ms. Green reviewed with the Boards the written Manager's Report and answered questions.

Capital Project Report: Ms. Green reviewed with the Boards the written Capital Project Report and answered questions.

Discussion Regarding Meeting Platform: Ms. Green discussed with the Boards the various platforms available to hold future Board meetings. The Board determined to table this discussion for a future meeting and to continue with virtual meetings in the interim.

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LEGAL MATTERS

Amended and Restated Annual Administrative Matters Resolution: Ms. Velasco reviewed with the Boards the Amended and Restated Annual Administrative Matters Resolution revising the regular meeting dates. Following review and discussion, upon motion duly made by Director Simpson, seconded by Director Thomas and, upon vote, unanimously carried, it was

**RESOLVED** to approve the Amended and Restated Annual Administrative Matters Resolution revising the regular meeting dates, as presented.

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OTHER MATTERS

There were no other matters brought before the Boards.

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ADJOURNMENT

There being no further business to come before the Boards, upon motion duly made by Director Taruffelli, seconded by Director Simpson and, upon unanimous vote, the meeting was adjourned at 5:02 p.m.

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The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

Respectfully submitted,



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Erin West, Recording Secretary for the Meeting