

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF BRIGHTON CROSSING METROPOLITAN DISTRICT NO. 4

HELD
December 1, 2020

The Special Meeting of the Board of Directors of Brighton Crossing Metropolitan District No. 4 was held via teleconference at 5:30 p.m. on Tuesday, December 1, 2020. Notice of the meeting was duly posted.

ATTENDANCE

Directors in Attendance:

John Strider, President
Curtis Mark Neslen, Treasurer
David Dibbern, Assistant Secretary
Dewayne Davis, Assistant Secretary

Directors Absent but Excused:

Jeffrey Schum, Secretary

Also in Attendance:

Chelsey Green, Ron Angle, Andrew Kunkel, Josh McReynolds, Doug Campbell, Jesse Mestrovic; Pinnacle Consulting Group, Inc.
Eve Velasco; White Bear Ankele Tanaka & Waldron, P.C.
Amy Ostendorf, Debbie Guth; YMCA of Denver
Amanda Martinez, Anita Brilz, Bodi Braithwaite, Bryan and Cori Keberlein, Christa Stonehocker, Don Prince, Desi Velasquez, Greg Rau, Jason and Kristi King, Kimber Correa, Kristina Gerdes, Mari Correa, Nikki Shaw, Ranae Rodriguez, Stacey Silva-Wann, Tom Barth, Thomas Kreutzer, and other members of the public who did not provide their full names.

CALL TO ORDER

The Special Meeting of the Board of Directors of Brighton Crossing Metropolitan District No. 4 was called to order at 6:17 p.m. by Director Strider, noting that a quorum was present. Each of the Directors confirmed their qualifications to serve on the Board. Director Strider confirmed that prior to the meeting each of the Directors had been notified of the meeting.

CONFLICTS OF INTEREST DISCLOSURE

Ms. Velasco advised the Board that pursuant to Colorado law, certain disclosures by the Board Members might be required prior to taking official action at a meeting and inquired into whether Board Members had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. The Board reviewed the agenda for the meeting, following which No additional

RECORD OF PROCEEDINGS

disclosures were noted. The Board determined that the participation of the Directors present was necessary to obtain a quorum or otherwise enable the Board to act.

AGENDA

The Board considered the agenda as presented. Following review, upon a motion duly made by Director Neslen, seconded by Director Strider, and upon vote, unanimously carried, it was

RESOLVED to approve the agenda, as presented

PUBLIC COMMENT

- Ranae Rodriguez, 118 N Prairie Falcon Parkway: Commented regarding camper parking within the neighborhood.
- Cori Keberlein, 5313 Tall Spruce Street: Commented regarding traffic speeds and requested to know who would be responsible for installing speed bumps and traffic control.
- Holly, last name and address unknown: Commented regarding covenant inspection frequency and common areas maintenance concerns.

APPROVAL OF MINUTES

The minutes of the Special Meeting held on May 1, 2020 and the minutes of the Special Meeting held on July 9, 2020 were presented. Following review, upon a motion duly made by Director Strider, seconded by Director Dibbern, and upon vote, unanimously carried, it was,

RESOLVED to approve the May 1, 2020 Special Meeting Minutes and to approve the July 9, 2020 Special Meeting Minutes, as presented.

FINANCIAL MATTERS

Ratification of Payment of Claims: Mr. Angle reviewed with the Board the Ratification of Payment of Claims for period June 1, 2020 through October 31, 2020 in the amount of \$323,385.48. Following review, upon a motion duly made by Director Strider, seconded by Director Dibbern, and upon vote, unanimously carried, it was

RESOLVED to approve the Ratification of Payment of Claims for period noted above in the amount of \$323,385.48.

Review Unaudited Financial Statements: Mr. Angle reviewed with the Board the Unaudited Financial Statements for the Period ending September 30, 2020. Following review, upon a motion duly made by

RECORD OF PROCEEDINGS

Director Neslen, seconded by Director Strider, and upon vote, unanimously carried, it was

RESOLVED to accept the Unaudited Financial Statements for the period ending September 30, 2020.

2020 AMENDED
BUDGET HEARING

Amended 2020 Budget: Director Strider opened the 2020 Amended Budget Hearing to the public. Ms. Green reported that notice of the hearing had been published on November 18, 2020 in accordance with state budget law. Mr. Angle reviewed the proposed amended budget and answered questions. The amended budget by fund expenditure is as follows:

Original Adopted General Fund: \$561,623
Amended General Fund: \$647,868

There being no public input, the public hear was closed. After further review and discussion, and upon motion duly made by Director Neslen, seconded by Director Strider, and upon vote, it was unanimously

RESOLVED to approve the Resolution to Adopt the Amended 2020 Budget and appropriate budgeted funds.

2021
BUDGET HEARING

Director Strider opened the 2021 Budget Hearing to the public. Ms. Green reported that notice of the budget hearings had been published in accordance with state budget law on November 18, 2020. There being no public input, the public hearing was closed by a motion made by Director Strider and seconded by Director Neslen. The Board reviewed the 2021 budget, which detailed estimated revenues and expenditures with the following mill levies.

Operating Mill levy is 11.133 mills.
General Fund Expenditures: \$504,669

Debt Mill levy is 55.664 mills.
Debt Service Fund Expenditures: \$1,468,805

After further review and discussion, upon motion duly made by Director Strider, seconded by Director Neslen, and upon vote, unanimously carried, it was

RESOLVED to approve the Resolutions to Adopt the 2021 Budget, set the mill levy at 66.797 mills for Brighton Crossing

RECORD OF PROCEEDINGS

Metropolitan District No. 4, appropriate budgeted funds upon final certification of value being received by the County of Adams on or before December 15, 2020, and approved all other documents related to the 2021 budget. The District Manager is authorized to make minor modifications that may be necessary following receipt of final assessed values.

FINANCIAL MATTERS CONT.

Ratification of 2019 Audit: Mr. Angle presented the 2019 Audit to the Board for ratification and answered questions. Upon a motion duly made by Director Strider, seconded by Director Neslen, and upon vote, unanimously carried, it was

RESOLVED to ratify the 2019 Audit, as presented.

2020 Auditor: Mr. Angle reviewed and recommended the audit services of WIPFLI for the 2020 Audit. Following review and discussion, upon motion duly made by Director Strider, seconded by Director Neslen, and upon vote, unanimously carried, it was

RESOLVED to approve WIPFLI for the 2020 audit services in an amount not to exceed \$5,100.

MANAGEMENT AND OPERATIONAL MATTERS

2021 Annual Administrative Matters Resolution: Ms. Green presented to the Boards the 2021 Annual Administrative Matters Resolution, which sets forth certain annual administrative obligations to be preformed in 2021 by the District or its designees. Following review and discussion, upon motion duly made by Director Strider, seconded by Director Neslen, and upon vote, unanimously carried it was

RESOLVED to approve the 2021 Annual Administrative Matters Resolution, as presented.

LEGAL MATTERS

Memorandum Regarding Social Media Use: Ms. Velasco presented the Memorandum Regarding Social Media Use to the Boards and answered questions.

OTHER MATTERS

Director Comments: There were no Director Comments.

RECORD OF PROCEEDINGS

ADJOURNMENT

There being no further business to come before the Boards, upon motion duly made by Director Strider, seconded by Director Neslen, and upon unanimous vote, the meeting was adjourned at 7:40 p.m.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

Respectfully submitted,



Andrew Kunkel, Recording Secretary for the Meeting