

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF BRIGHTON CROSSING METROPOLITAN DISTRICT NO. 4

HELD
July 9, 2020

The Special Meeting of the Board of Directors of Brighton Crossing Metropolitan District No. 4 was held via teleconference at 5:30 p.m. on Thursday, July 9, 2020. Notice of the meeting was duly posted.

ATTENDANCE

Directors in Attendance:

John Strider, President
Jeffrey Schum, Secretary
Curtis Mark Neslen, Treasurer
David Dibbern, Assistant Secretary
Dewayne Davis, Assistant Secretary

Also in Attendance:

Amy Ostendorf; YMCA of Denver
Chelsey Green, Crystal Clemens, Ron Angle, Andrew Kunkel, Traci Miller; Pinnacle Consulting Group, Inc.
Eve Velasco; White Bear Ankele Tanaka & Waldron, P.C.
Kevin Pikus; Resident of Brighton Crossing Metropolitan District No. 4

CALL TO ORDER

The Special Meeting of the Board of Directors of Brighton Crossing Metropolitan District No. 4 was called to order at 5:30 p.m. by Ms. Green, noting that a quorum was present. Each of the Directors confirmed their qualifications to serve on the Board. Ms. Green confirmed that prior to the meeting each of the Directors had been notified of the meeting.

CONFLICTS OF INTEREST DISCLOSURE

Ms. Velasco advised the Board that pursuant to Colorado law, certain disclosures by the Board Members might be required prior to taking official action at a meeting and inquired into whether Board Members had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. The Board reviewed the agenda for the meeting, following which No additional disclosures were noted. The Board determined that the participation of the Directors present was necessary to obtain a quorum or otherwise enable the Board to act.

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AGENDA

Amendment to the Agenda: Ms. Green proposed to the Board an amendment to the agenda to add item I. H. Resolution Declaring Emergency Procedures and Authorizing Teleconferencing for Regular and Special Meetings. Following review, upon a motion duly made by Director Strider, seconded by Schum, and upon vote, unanimously carried, it was

RESOLVED to approve the agenda, as amended.

ELECTION OF OFFICERS

Election of Officers: Ms. Velasco discussed with the Board the duties and requirements for the positions to be appointed. Following review, upon a motion duly made by Director Dibbern, seconded by Director Neslen, and upon vote, unanimously carried, it was

RESOLVED to appoint the following officers:

John Strider, President
Curtis Neslen, Treasurer
Jeffrey Schum, Secretary
David Dibbern, Assistant Secretary
Dewayne Davis, Assistant Secretary

PUBLIC COMMENT

No public comments were offered.

APPROVAL OF MINUTES

Approval of the March 3, 2020 Regular Meeting of the Board: The March 3, 2020 regular meeting minutes were presented. Following review, upon a motion duly made by Director Schum, seconded by Director Davis, and upon vote, unanimously carried, it was

RESOLVED to approve the March 3, 2020 Regular Meeting Minutes, as presented and Ratify Actions taken at the March 3, 2020 Regular Meeting.

RESOLUTION DECLARING EMERGENCY PROCEDURES AND AUTHORIZING TELECONFERENCING

Ms. Velasco presented the Resolution Declaring Emergency Procedures and Authorizing Teleconferencing for Regular and Special Meetings. The Board discussed platform options for future meetings and requested meetings be scheduled with Zoom. Following review, upon motion duly made by Director Neslen, seconded by Director Dibbern, and upon vote, unanimously carried, it was

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RESOLVED to approve the Resolution Declaring Emergency Procedures and Authorizing Teleconferencing for Regular and Special Meetings.

FINANCIAL
MATTERS

Ratification of Payment of Claims: Mr. Angle reviewed with the Board the Ratification of Payment of Claims for period February 1, 2020 through May 31, 2020. Following review, upon a motion duly made by Director Strider, seconded by Director Schum, and upon vote, unanimously carried, it was

RESOLVED to approve the Ratification of Payment of Claims for period noted above.

Review Unaudited Financial Statements: Mr. Angle reviewed with the Board the Unaudited Financial Statements for the Period Ending March 31, 2020. Following review, upon a motion duly made by Director Strider, seconded by Director Schum, and upon vote, unanimously carried, it was

RESOLVED to approve the Unaudited Financial Statements for the period noted above.

Status of Audit Extension: Ron Angle reviewed with the Board the Status of Audit Extension. The Board authorized the filing of the audit upon review and approval of Director Strider.

Authorized Signers on FirstBank Account: Mr. Angle reviewed with the Board the consideration of approval of authorized signers on the District's FirstBank account. Following review, upon a motion duly made by Director Strider, seconded by Director Neslen, and upon vote, unanimously carried, it was

RESOLVED to authorize all Directors as signers on the FirstBank Account for Brighton Crossing Metropolitan District No. 4.

CAPITAL
INFRASTRUCTURE
MATTERS

Brightview Pay Application #34: Ms. Green reviewed with the Board the Brightview Pay Application #34 in the amount of \$4,783. Following review, upon a motion duly made by Director Strider, seconded by Director Neslen, and upon vote, unanimously carried, it was

RESOLVED to approve the Brightview Pay Application #34 in the amount of \$4,783.

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MANAGEMENT AND OPERATIONAL MATTERS

Pinnacle Consulting Group, Inc. 2020 Regular Elections Services Addendum: Ms. Green presented the Pinnacle Consulting Group, Inc 2020 Regular Elections Services Addendum. Following review and discussion, upon a motion duly made by Director Schum, seconded by Director Davis, and upon vote, unanimously carried, it was

RESOLVED to ratify the approval of the Pinnacle Consulting Group, Inc. 2020 Regular Elections Services Addendum.

Discussion Regarding Draft 2021 Budget Timeline and Regular Meeting Schedule: Ms. Green reviewed with the Board the 2021 budget timeline and discussed rescheduling the September 1st meeting of the Board to the week of October 12th or October 19th. The consensus of the Board was to cancel the September 1, 2020 meeting and reschedule for the week of October 12th, or October 19th.

Discussion Regarding 2020 O&M Ride Along: Director Davis and Director Neslen expressed their interest in participating in the 2020 O&M for preparation of the 2021 Budget Ride along.

LEGAL MATTERS

Resolutions and Orders for Inclusion of Certain Overlap Lots: Ms. Velasco updated the Board regarding the inquiry and request by Adams County to help resolve lots that have portions in both Brighton Crossing Metropolitan District No. 4 and No. 7. In order to avoid Adams County collecting both District No 4 and District No. 7 mill levies imposed, Ms. Velasco recommended the Lots be fully excluded from District No. 7 and included into District No. 4. Ms. Velasco noted that the remaining Petitions for Inclusion have been received and presented them for consideration.

Public Hearing to Consider Petitions for Inclusion submitted by DFH Mandarin, LLC and Kevin Dunnerman: Ms. Velasco opened the public hearing at 6:31 p.m. There being no public input, the public hearing portion of the inclusion matter was closed at 6:31 p.m. Following review and discussion, upon motion duly made by Director Strider, seconded by Director Schum, and, upon vote, unanimously carried, it was

RESOLVED to approve Resolutions and Orders for Inclusion of Property owned by DFH Mandarin, LLC and Kevin Dunnerman.

Social Media Policy: Ms. Velasco advised the Board that legal counsel is preparing an informational memorandum regarding social media use

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by elected officials for the Board's review. The Board instructed Ms. Velasco to present the memorandum to the Board at the next meeting.

OTHER MATTERS

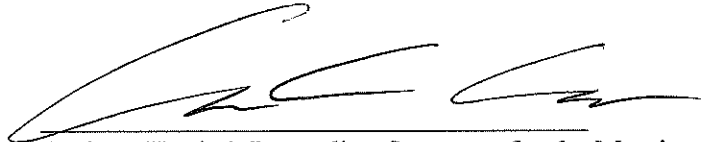
Director Comments: Director Davis presented to the board an issue regarding irrigation. The Board discussed reviewing this issue during the 2020 O&M walk.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Director Strider, seconded by Director Davis, and upon unanimous vote, the meeting was adjourned at 6:37 p.m.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

Respectfully submitted,



Andrew Kunkel, Recording Secretary for the Meeting