

NOTICE OF REGULAR MEETING

BRIGHTON CROSSINGS OPERATIONS BOARD (Formerly known as Brighton Crossings Authority)

NOTICE IS HEREBY GIVEN that a regular meeting of the Board of Directors of Brighton Crossings Operations Board (formerly known as Brighton Crossings Authority), Adams County, Colorado, has been scheduled for Tuesday, December 1, 2020, at 6:30 p.m., via teleconference. At such meeting, the Board shall review and discuss business which may come before the Board. All meetings are open to the public. The Board reserves the right to adjourn to an executive session to discuss items allowed under C.R.S. 24-6-402(4).

<u>DIRECTOR</u>	<u>OFFICE HELD</u>	<u>DISTRICT</u>
Ashley Taruffelli	President	District No. 5
Shannon Robbins	Treasurer	District No. 6
Jeffrey Schum	Assistant Secretary	District No. 7
Lisa Albers	Assistant Secretary	District No. 8
John Strider	Secretary	District No. 4

Due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and the threat posed by the COVID-19 coronavirus, this meeting is being held via telephone conference and may be joined at 1-877-853-5247/Conference ID: 815-7783-0974.

Conference Call: 1-877-853-5247 Participant Conference ID: 815-7783-0974

Alternate 1-888-788-0099 ID: 815-7783-0974

AGENDA

I. ADMINISTRATIVE MATTERS

- A. Call to Order.
- B. Declaration of Quorum/Director Qualifications/Disclosure of any potential Conflicts of Interest.
- C. Approval of Agenda.
- D. Approval of May 1, 2020 and July 9, 2020 Special Meeting Minutes.
- E. Public Comments limited to 3 minutes per person. Public Comments will be limited to 30 minutes.

II. FINANCIAL MATTERS

- A. Ratification of payments of claims for period June 1, 2020 to November 20, 2020.
- B. Review of Unaudited Financial Statements for the period ending September 30, 2020.
- C. Public Hearing regarding the Proposed Amended 2020 Budgets.
- D. Consider Adoption of Amended 2020 Budgets; Consider Approval of Resolution to Amend 2020 Budgets; and Appropriate Sums of Money.
- E. Public Hearing regarding the proposed 2021 Budget.
- F. Consider Adoption of 2021 Budget; Consider Approval of Resolution to Adopt Budget; Certify Mill Levies and Appropriate Sums of Money.
- G. Consider Engagement of WIPFLI to Perform the 2020 Audit.
- H. Discussion regarding 1st Quarter 2021 collections process.

III. LEGAL MATTERS

- A. Consider Adoption of Joint Cost Certification and Infrastructure

Acquisition Resolution for the Venture Center.

- B. Consider Adoption of Joint Cost Certification and Infrastructure Acquisition Resolution for the Filing 2, 6th Amendment (Planning Area 8 North) Landscaping.
- C. Consider Adoption of Joint Cost Certification and Infrastructure Acquisition Resolution for the Bridge Street Phase 2 Infrastructure and Landscaping.
- D. Consider Adoption of Joint Cost Certification and Infrastructure Acquisition Resolution for the Baseline Road Infrastructure and Landscaping.
- E. Review Social Media Use by Elected Officials Memorandum.
- F. Consider Approval of Developer Contribution Agreement with Brookfield Residential (Colorado), LLC.

IV. MANAGEMENT AND OPERATIONAL MATTERS

- A. District Manager's Report.
 1. Consider Authorization for Little Library Installations at the Venture Center and Fitness Center.
- B. Consider Approval of 2021 Annual Administrative Matters Resolution.
- C. Consider Approval of Finance Committee Member Appointment – Thomas Kreutzer.
- D. Venture Center Operations.
 1. Consider Approval of 2021 Amenity Fee Schedule.
 2. Recreational Management Report.

3. Social Committee Report.
 1. Discuss Social Committee 2020 Budget & Resident Contributions.
 - E. Consider Approval of 2021 Facilities Operations and Maintenance Independent Contractor Agreements:
 1. Environmental Designs Inc.
 2. Terminex
 3. Affordable Pest Control
 4. Muttley's Maid
 5. CAM Services
 6. Black Eagle Fence
 7. Commercial Fence and Iron works
 8. E3 Signs
 9. Electritech
 10. Star Playgrounds
 11. Frontier Environmental
 12. YMCA of Denver
 13. Stratus Building Solutions
 14. ProSec
 15. American Mechanical Services
 16. Colorado Hardscapes.
- V. OTHER MATTERS**
A. Director Comments.
- VI. ADJOURNMENT** – The next regular meeting is scheduled for Tuesday, March 2, 2021.

BRIGHTON CROSSING METROPOLITAN DISTRICT OPERATIONS BOARD
By/s/ Andrew Kunkel
Administrator for the District