

**NOTICE OF SPECIAL MEETING
BRIGHTON CROSSING METROPOLITAN DISTRICT NO. 4**

NOTICE IS HEREBY GIVEN that a special meeting of the Board of Directors of Brighton Crossing Metropolitan District No. 4, Adams County, Colorado, has been scheduled for, Thursday, July 9, 2020, at 5:30 p.m. via teleconference. At such meeting, the Board shall conduct the regular business of the District and any other business which may come before the Board. All meetings are open to the public. The Board reserves the right to adjourn to an executive session to discuss items allowed under C.R.S. 24-6-402(4).

<u>DIRECTOR</u>	<u>OFFICE HELD</u>	<u>TERM EXPIRES</u>
John Strider	Treasurer	May 2022
Jeffrey Schum	Secretary	May 2022
Dewayne Davis	Director	May 2022
David Dibbern	Director	May 2023
Curtis Mark Neslen	Director	May 2023

Due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and the threat posed by the COVID-19 coronavirus, this meeting is being held via telephone conference and may be joined at 1-720-721-3140/Conference ID: 965-261-292.

**Conference Call: 1-720-721-3140 Participant Conference ID: 965-261-292#
Alternate 1-800-309-2350 ID: 717-0189#**

AGENDA

I. ADMINISTRATIVE MATTERS

- A. Call to Order.
- B. Declaration of Quorum/Director Qualifications/Disclosure of any potential Conflicts of Interest.
- C. Approval of Agenda.
- D. Status of Oaths of Office.
- E. Election of Officers.
- F. Public Comments limited to 3 minutes per person. Public Comments will be limited to 30 minutes.
- G. Approval of March 3, 2020 regular meeting minutes; ratify actions taken at the March 3, 2020 regular meeting.

II. FINANCIAL MATTERS

- A. Ratification of payment of claims for period February 1, 2020 through May 31, 2020.
- B. Review Unaudited Financial Statements for the period ending March 31, 2020.
- C. Status of Audit Extension.
- D. Consider Approval of Authorized Signers on First Bank Account.

III. CAPITAL ITEMS

- A. Review Brightview Landscape Development Request regarding billing corrections – Pay Application #34.

IV. MANAGEMENT AND OPERATIONAL MATTERS

- A. Ratification of Pinnacle Consulting Group, Inc. 2020 Regular Elections Services Addendum.
- B. Discussion regarding draft 2021 Budget timeline and regular meeting schedule.

V. LEGAL MATTERS

- A. Conduct public hearing to consider Petitions for Inclusion of certain of the Overlap Lots.
 - 1. Consider Adoption of Resolutions and Orders for Inclusion of certain of the Overlap Lots.
- B. Discuss social media and adoption of a Social Media Policy.

VI. OTHER MATTERS

- A. Director Comments.

VII. ADJOURNMENT - The next regular meeting is scheduled for September 1, 2020.

VIII. INFORMATIONAL ATTACHEMENTS

- A. Brighton Crossings Operations Board – Manager’s Report.

BRIGHTON CROSSING METROPOLITAN DISTRICT NO. 4

By/s/ Andrew Kunkel
Administrator for the District