

**NOTICE OF SPECIAL MEETING  
BRIGHTON CROSSING METROPOLITAN DISTRICT NO. 4**

NOTICE IS HEREBY GIVEN that a special meeting of the Board of Directors of Brighton Crossing Metropolitan District No. 4, Adams County, Colorado, has been scheduled for, Monday, April 15, 2019, at 6:30 p.m., Ali Event Center, 100 S. 3<sup>rd</sup> Avenue, Brighton, CO 80601. At such meeting, the Board shall conduct the regular business of the District and any other business which may come before the Board. All meetings are open to the public. The Board reserves the right to adjourn to an executive session to discuss items allowed under C.R.S. 24-6-402(4).

<u>DIRECTOR</u>	<u>OFFICE HELD</u>	<u>TERM EXPIRES</u>
Marc Savela	President	May 2022
Ashley Taruffelli	Secretary /Treasurer	May 2020
Jeffrey Schum	Assistant Secretary	May 2022
John Strider	Assistant Secretary	May 2022
Chris Petro	Assistant Secretary	May 2020

**AGENDA**

- I. ADMINISTRATIVE MATTERS**
  - A. Call to order.
  - B. Declaration of Quorum/Director Qualifications/Disclosure of any potential Conflicts of Interest.
  - C. Approval of Agenda.
  - D. Approval of November 30, 2018 Special Board Meeting Minutes and December 3, 2018 Special Board Meeting Minutes; Ratify Actions Taken at the November 30, 2018 Special Board Meeting and December 3, 2018 Special Board Meeting. **(Pages)**
  - E. Public Comments limited to 3 minutes per person.
- II. CAPITAL INFRASTRUCTURE MATTERS**
  - A. Project Status Report.
  - B. District Capital Infrastructure Report.
- III. FINANCIAL MATTERS**
  - A. Ratification of payments of claims for period ending March 14, 2019.
  - B. Review of Unaudited Financial Statements for the period ending December 31, 2018.
  - C. Consider Ratification of 2018 Audit Engagement Letter with Stratagem.
- IV. MANAGEMENT AND OPERATIONAL MATTERS**
  - A. Social Committee Report.
  - B. District Engineer Report.
  - C. District Manager's Report.
  - D. Discuss and Consider Approval of Website Redesign Independent Contractor Agreement.
  - E. Consider Ratification of Pinnacle Consulting Group, Inc. 2019 Additional Venture Center Set Up, Master Association Election, and Website Development Services Addendums to the Service Agreement.
  - F. Consider Ratification of 2019 Independent Contractor Agreements and Contract Modifications Report.
- V. LEGAL MATTERS**
  - A. Consider Approval of Brighton Crossings Authority Establishment Agreement.
  - B. Appointment of Member(s) to Brighton Crossings Authority.
  - C. Discuss Process for Establishing Authority.
  - D. Consider Approval of Resolution Concerning the Imposition of an Operations Fee.
  - E. Consider Approval of Amended and Restated Policies and Procedures Regarding Recreational Amenities.
  - F. Consider Approval of Grant of Easement to United Power (Tract M, Filing 2, Third Amendment).
  - G. Consider Approval of Grant of Easement to United Power (Tract R, Filing 2, Sixth Amendment).
  - H. Consider Acknowledgement of Temporary Operation and Funding Agreement (Venture Center).
  - I. Discuss Memorandum Regarding House Bill 19-1050 (water-efficient landscaping).
  - J. Discuss and Consider Approval of Waiver of Potential Conflict of Interest with regard to Brighton Crossing Master Association, Inc.
- VI. DIRECTOR'S ITEMS**
  - A. Review and Discuss General Considerations Letter submitted by Director Strider.
- VII. OTHER MATTERS**
- VIII. ADJOURNMENT**

The Board has determined to hold regular meetings for 2019 on the second Tuesday of March, June, September, and December 2019 at 6:30 P.M.

The Districts' Board of Directors for these districts has determined to meet at the location stated above because there is no convenient location to meet within the Districts' boundaries. Such meeting location shall remain applicable for all future meetings. Should an individual require accommodation in order to participate at the meeting, the District requests that the individual contact the District's office in advance of the public meeting to provide notice of the requested accommodation.

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BRIGHTON CROSSING METROPOLITAN DISTRICT NO. 4  
By \_\_\_\_\_/s/Katie McCormack  
Administrator for the District